

## Clark Honors College Teacher Recommendation

### Deadlines

All supporting documents, which include teacher evaluations, transcripts, and test scores, must be postmarked by:

Early Action—November 7, 2013

Regular notification—February 1, 2014

### Student Instructions

- Request submission of two recommendations from academic teachers in different subject areas, i.e., English and science, math and history. We strongly suggest that you select at least one teacher who can discuss your writing skills.
- Recommendations from leadership or music teachers must address academics.
- Select teachers who have taught you in grades 10–12 and have awarded you a grade that appears on your transcript. Recommendations from counselors, principals, or coaches will only be accepted if they were at one time your teacher as listed above.
- **High school applicants**—Need two high school teachers.
- **Transfer students**
  - Less than one year of college: Need one high school teacher and one college professor.
  - One year or more of college: Need two college professors

### Suggestions to Teachers

While it is not required, you may suggest an anecdote, paper, or project in the box below that illustrates characteristics or achievements you hope teachers will mention in their recommendations.

### Waiver to Rights of Access

Under the federal law titled the Family Educational Rights and Privacy Act of 1974 and according to the University of Oregon Student Record Policy, registered students are given the right to inspect their records, including letters of recommendation and teacher evaluations. Opinion is divided whether letters open to review are more helpful in assessing a student's potential than those that are not. If the student wants to waive their right of access to this evaluation, they may do so by signing the waiver below. In any case, all evaluations will be carefully considered.

*By signing, I expressly waive any rights of access to this evaluation under the Family Educational Rights and Privacy Act of 1974, the University of Oregon Student Record Policy, or any other law, regulation, or policy, and understand that the Clark Honors College does not require execution of this waiver and is willing to review applications whether or not it is signed.*

► Signature \_\_\_\_\_ Date \_\_\_\_\_

Please note that if the University of Oregon does not receive the waiver above, the teacher evaluations will be considered nonconfidential.

Apply online at **admissions.uoregon.edu**

## Clark Honors College Teacher Recommendation

The Robert D. Clark Honors College (CHC) at the University of Oregon offers the academic rigor of a premier small liberal arts college over four years with all the resources of a major research university. Education in the CHC prepares high-achieving students for participation and leadership in society and aims to help them understand the role of knowledge in their lives as global citizens. Classes in the CHC are limited to 19 or fewer students and complement any University of Oregon major. The Clark Honors College admissions process is competitive, with 200 spots available each year from more than 1,500 applicants.

### Teacher Instructions

- Teacher recommendations are required application materials used in the process of determining admission. Applications without the submission of two letters of recommendation and this recommendation form are not considered for admission.
- Mail both pages of this recommendation form and accompanying letter of recommendation directly to the UO Office of Admissions, or return both pages of this recommendation form and recommendation letter to the student in an envelope with your name written across the seal.
- If the student has not signed the waiver, or if the CHC does not receive the waiver, this form will be considered non-confidential.

#### Postmark deadlines

Early Action: November 7, 2013

Regular notification: February 1, 2014

#### Mailing address

Office of Admissions

1217 University of Oregon, Eugene OR 97403

1. **Teacher name** (please print) \_\_\_\_\_ E-mail \_\_\_\_\_

Subject(s) you have taught this student \_\_\_\_\_

Institution \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

### 2. Required recommendation letter

We are looking for students who enjoy the challenge of intensive learning, demonstrate an ability to think and write critically and creatively, and work independently. Please attach a separate letter that describes specific examples of the applicant's intellectual and academic ability, including any personal characteristics as demonstrated in your class.

### 3. Potential of the applicant (check one)

☐ Exceptional ☐ High ☐ Adequate ☐ Low ☐ No basis for judgment

### 4. Recommendation of this applicant for Clark Honors College admissions (check one)

☐ Strongly recommend ☐ Generally recommend ☐ Recommend with reservations ☐ Do not recommend

### 5. Applicant rating

Please use check marks to rate the applicant on the qualities listed below. This table identifies the abilities needed for success at the Clark Honors College. The recommendations that we find most useful expand upon what skills, attitudes, and specific assignments have produced the grades on the transcript and your numerical evaluation.

	One of the best in my judgement	upper 1-2%	upper 10%	upper 50%	No basis for judgment
Intellectual ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Creativity and originality of thought	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Judgment and maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motivation and productivity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quality of in-class discussion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quality of written expression	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Study habits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Response to criticism	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Personal accountability and integrity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Open-mindedness with teachers and peers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>