

► Name \_\_\_\_\_ Date of birth \_\_\_\_\_

## Clark Honors College Teacher Recommendation

### Deadlines

All supporting documents (teacher recommendations, transcripts, and test scores) must be *received* by:

Early Action—November 7, 2015

Regular notification—February 1, 2016

### Student Instructions—complete this student section for each recommendation

- Request submission of two recommendations from academic teachers in different subject areas, e.g., English and science, math and history. We strongly suggest that you select at least one teacher who can discuss your writing skills.
- Recommendations from leadership or music teachers must address academics.
- Select teachers who have taught you in grades 10–12 and have awarded you a grade that appears on your transcript. Recommendations from counselors, principals, or coaches will only be accepted if they were at one time your teacher as listed above.
- **High school applicants**—Need two high school teachers.
- **Transfer students**
  - Less than one year of college: Need one high school teacher *and* one college professor
  - One year or more of college: Need two college professors

### Waiver to Rights of Access

Under the federal law titled the Family Educational Rights and Privacy Act of 1974 and according to the University of Oregon Student Record Policy, registered students are given the right to inspect their records, including letters of recommendation and teacher recommendations. Opinion is divided whether letters open to review are more helpful in assessing a student's potential than those that are not. If the student wants to waive their right of access to this recommendation, they may do so by signing the waiver below. In any case, all recommendations will be carefully considered.

*By signing, I expressly waive any rights of access to this recommendation under the Family Educational Rights and Privacy Act of 1974, the University of Oregon Student Record Policy, or any other law, regulation, or policy, and understand that the Clark Honors College does not require execution of this waiver and is willing to review applications whether or not it is signed.*

► **Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

Please note that if the University of Oregon does not receive the waiver above, the teacher evaluations will be considered nonconfidential.

► Student name \_\_\_\_\_ Date of birth \_\_\_\_\_

## Clark Honors College Teacher Recommendation

The Robert D. Clark Honors College (CHC) at the University of Oregon offers the academic rigor of a premier small liberal arts college over four years with all the resources of a major research university. Education in the CHC prepares high-achieving students for participation and leadership in society and aims to help them understand the role of knowledge in their lives as global citizens. Classes in the CHC are limited to 19 or fewer students and complement any University of Oregon major. The Clark Honors College admissions process is competitive, with 240 spots available each year from more than 1,500 applicants.

### Teacher Instructions

- Teacher recommendations are required application materials used in the process of determining admission. Applications without the submission of two letters of recommendation and this recommendation form are not considered for admission.
  - Mail both pages of this recommendation form and accompanying letter of recommendation directly to the UO Office of Admissions, or return both pages of this recommendation form and recommendation letter to the student in an envelope with your name written across the seal.
  - If the student has not signed the waiver, or if the CHC does not receive the waiver, this form will be considered non-confidential.
  - Recommendations must be received by:**  
Early Action: November 7, 2015  
Regular notification: February 1, 2016
- Mailing address**  
Office of Admissions  
1217 University of Oregon, Eugene OR 97403

Teacher name (please print) \_\_\_\_\_ E-mail \_\_\_\_\_

Subject(s) you have taught this student \_\_\_\_\_

Institution \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

### 1. Required recommendation letter

We are looking for students who enjoy the challenge of intensive learning, demonstrate an ability to think and write critically and creatively, and work independently. Please attach a separate letter that describes specific examples of the applicant's academic and intellectual ability, including any personal characteristics as demonstrated in your class.

### 2. Potential of the applicant (check one)

Exceptional    High    Adequate    Low    No basis for judgment

### 3. Recommendation of this applicant for Clark Honors College admissions (check one)

Strongly recommend    Generally recommend    Recommend with reservations    Do not recommend

### 4. Applicant rating

Please use check marks to rate the applicant on the qualities listed below. This table identifies the abilities needed for success at the Clark Honors College. The recommendations that we find most useful expand upon what skills, attitudes, and specific assignments have produced the grades on the transcript and your numerical recommendation.

	One of the best in my judgement	upper 1-2%	upper 10%	upper 50%	No basis for judgment
Intellectual ability					
Creativity and originality of thought					
Judgment and maturity					
Motivation and productivity					
Quality of in-class discussion					
Quality of written expression					
Study habits					
Initiative					
Response to criticism					
Personal accountability and integrity					
Open-mindedness with teachers and peers					